

## OPEN HOUSE OCT 2, 6-9 PM

### We've been eastern North Carolina neighbors for nearly 50 years,

but you may not know how you might fit into the BCCC community...so we're opening our doors with a big Open House event on October 2!

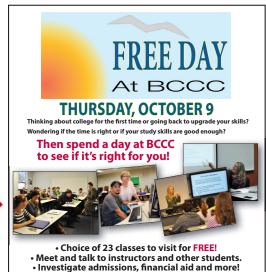
Whether you're making plans for college, wanting to upgrade your job skills or looking for a new hobby or interest, you'll fit in at BCCC!

At our Open House event, you'll...

- Meet faculty, staff and current students in all of our divisions.
- Enter a drawing to win a \$1,500 scholarship!
- Take guided tours or a self-guided tour of our campus...your choice!
- Learn about classes and programs available in all divisions of the college.
- See classes & demonstrations in welding, machining, auto tech and other areas.
- Get information about admissions and the kinds of financial aid available.
- Learn about our student clubs and activities.
- Learn about opportunities for donor and community involvement.

# YOU FIT IN HERE! COME TAKE A LOOK!

And while you're here for Open House, sign up for







**BEAUFORT COUNTY COMMUNITY COLLEGE** *www.beaufortccc.edu* 

An Equal Opportunity/Affirmative Action Institution



### CONTINUING

#### COMMERCIAL TRUCK DRIVER TRAINING

Course will train students to drive a combination vehicle (tractor trailer) with the goal of obtaining a Class-A Commercial Driver's License (CDL.) Course includes classroom instruction, track instruction and on-the-road practice driving.

Tuesdays & Thursdays, 6 pm – 9:30 pm Saturdays & Sundays 8 am - 6 pm New classes beginning soon.

#### ARRIVE ALIVE SAFE DRIVING CLASS

Six-hour AAA-approved course designed for drivers who have received a speeding ticket, need a safe driving refresher, need a training course to meet employer requirements or others who want to "Arrive Alive."

Saturday - Oct. 11 or Nov. 8 9 am to 3:30 pm Mon. & Wed. - Dec. 1 & 3, 6 pm. to 9 pm 705 Page Rd., Washington

#### **BASIC SMALL ENGINE REPAIR**

Students will gain the skills needed to diagnose and repair both 2-and 4-cycle engines. This could include weedeaters, tillers, chain saws, leaf blowers, and small lawn mowers. Includes classroom instruction and hands-on experience. Class size is limited, so pre-register early! Tues. & Thurs., Nov. 4 – Dec. 18, 6 pm – 9 pm

#### CAREER READINESS FOR NURSE AIDES

A class for any student who wishes to enroll in the Nurse Aide I Program, Career Readiness for Nurse Aides will cover topics such goal setting, job search techniques, note-taking skills, test-taking tips, applications, resumes, and the all-important Career Readiness Certification (CRC).

Mon. & Wed., Oct. 6 – 29 6 pm – 9 pm Tues. & Thurs., Oct. 7 – 30, 1 pm – 4 pm

#### ESCORT VEHICLE OPERATOR

#### Initial & Recertification

This course is required for those who wish to escort large vehicles and need to have an escort vehicle endorsement added to their driver's license.

Wednesday, Oct. 8 8 am - 3 pm

#### DMV: AUTO DEALER LICENSING COURSES

#### **Annual Renewal Course**

Course satisfies the continuing education requirements for nonfranchised auto dealers.

Wednesday, Oct. 15 8 am – 3 pm

Initial License Course

Course is required for individuals wishing to become auto dealers. Thurs. & Fri. Oct. 16-17 8 am – 3 pm

#### VEHICLE SAFETY INSPECTION CLASS

Course satisfies the renewal education requirements for NC auto inspectors. A Safety Inspection certification is validfor four years. The OBD2 certification is valid for two years. Please do not wait until your certification expires. Renew early.

Mon. & Tues., Oct. 13-14 5 pm – 9 pm

Mon. & Tues., Dec. 15-16 5 pm – 9 pm

#### **NOTARY PUBLIC**

This six-hour course and exam passage is required for persons wanting to apply for notary public commissions for the State of NC. Tues. - Wed., Oct. 21-22 6 pm - 9 pm Tues. - Wed., Dec. 2-3 6 pm - 9 pm

#### Fees for classes vary.

Need more information about any of our Continuing Education classes? Have an idea for a class not shown? Give us a call at 252-940-6375.

#### CONCEALED CARRY HANDGUN CERT. CLASS

Course includes the classroom instruction, written test and firing range training required to earn certification for a concealed carry handgun permit. Choice of two class schedules for your convenience.

Thurs., Nov. 6, 6 pm – 11 pm & Sat., Nov. 8 8 am – 1 pm

Thurs., Dec. 4, 6 pm – 11 pm & Sat., Dec. 6 8 am – 1 pm

#### WORK READINESS ACADEMY

Academy designed for those who are unemployed as well as those who are underemployed and are seeking to upgrade their skills and find better employment.

Fees for this course can be waived under certain circumstances. Tuesdays, Oct. 7 – Dec. 2 6 pm – 9 pm

#### **BASIC COMPUTER SKILLS**

Computer class designed for the unemployed or under-employed to assist in gaining basic technology awareness. Students will master the keyboard along with using word processing to create a resume. Students will learn to navigate the internet for job search strategies, as well as learn how to complete online job applications and explore various educational and governmental websites, including the new NCWorks.gov portal. Fees for this course can be waived under certain circumstances.

Thursdays, Oct. 9 – Dec. 4 6 pm – 9 pm

#### BASIC SKILLS/GED<sup>®</sup> CLASSES

Classes available at various times daily in several locations. Please call Penelope Radcliffe at 940-6325 or Marion Porter at 940-6299 for more details.

### **FREE** Small Business Center Workshops

#### THE BEST SMALL BUSINESS TO START RIGHT NOW

With Mike Collins. Choosing the right small business to start and how to do it. Tuesday, October 7 9 am – noon

#### **BUSINESS BASICS-GROWING YOUR BUSINESS**

With SCORE. How to evaluate your business climate and how to grow with it. Monday, October 13 3 pm - 5 pm

#### **MANAGE DEBT & CREDIT PRIOR TO STARTING A BUSINESS**

With Greg Frank. Learn how to improve your credit in 3-6 months. Thursday, October 16 6 pm – 9 pm

#### FINDING, INTERVIEWING & HIRING GREAT PEOPLE

With John Formica. Learn how to never make another "bad" hiring decision. Thursday, October 23 2 pm - 5 pm

#### **BUSINESS BASICS-ALTERNATIVE FINANCING**

With Don Spry. Explore other ways to get financing for your small business. Thursday, October 23 2 pm – 5 pm

#### WORKING WITH DIFFERENT AGES AND GENERATIONS

With Emily Ballance. Understanding all generations to improve your business. Thursday, October 30 2 pm - 5 pm

#### ABC'S OF AN EMERGENCY RESPONSE PROGRAM

With Alvin Powell. How to develop an all-hazard program for your business. Thursday, November 18 3 pm – 5 pm

MARKET YOUR BUSINESS WITH ONLINE DIRECTORIES

With Martin Brossman. Using free online directories effectively to boost the social media results of your business. Thursday, December 4 2 pm – 5 pm

### **BEAUFORT COUNTY COMMUNITY COLLEGE**

DIVISION OF CONTINUING EDUCATION 5337 US Hwy. 264 East, Washington, NC 27889 252-946-6194 • www.beaufortccc.edu