

**Beaufort County Board of Commissioners**  
**Agenda for**  
**Monday, February 1, 2016**  
**Beaufort County Courthouse, Superior Court Room 218**  
**112 West 2<sup>nd</sup> Street, Washington, NC 27889**

- |   |            |         |
|---|------------|---------|
| A) <b>Call to Order</b> – Chairman Langley  |            | 5:30 PM |
| <b>B) Invocation and Pledge</b>   |            |         |
| <b>C) Approval of Agenda</b> – Chairman Langley   |            |         |
| <b>D) Public Comments</b>   | <b>3</b>   | 5:35 PM |
| <b>E) Items for Consent</b>   |            | 5:45 PM |
| 1. Child Development and Early Education Budget Amendment – Geoff Maret, Deputy Director of DSS                           | <b>4</b>   |         |
| 2. Appropriation for Conversion from Propane to Natural Gas at Skills Center<br>Anita Radcliffe, Chief Financial Officer  | <b>8</b>   |         |
| 3. Project Budget Amendment Request for Wright’s Creek Phase II Land Purchase<br>Anita Radcliffe, Chief Financial Officer | <b>10</b>  |         |
| 4. Appropriation of \$170,806 for FEMA Project HMGP 1969-011-R<br>Anita Radcliffe, Chief Financial Officer                | <b>12</b>  |         |
| 5. Budget Amendment - James Madson, Health Department Director  | <b>14</b>  |         |
| 6. Budget Amendment, Radio Communication Study – Brian Alligood, County Manager   | <b>16</b>  |         |
| 7. FEMA 2014 Flood Mitigation Assistance Grant Project Ordinance Adoption<br>Anita Radcliffe, Chief Financial Officer     | <b>18</b>  |         |
| 8. FEMA 2013 Flood Mitigation Assistance Grant Project Ordinance Adoption<br>Anita Radcliffe, Chief Financial Officer     | <b>21</b>  |         |
| 9. Health Department Fee Schedule Revisions – James Madson,<br>Health Department Director                                 | <b>24</b>  |         |
| 10. Health Department Surplus Request – James Madson, Health Department Director  | <b>26</b>  |         |
| 11. Beaufort County Tax Listing Guide – Bobby Parker, Tax Assessor  | <b>27</b>  |         |
| 12. Advertise Delinquent Real Property Taxes Request – Wyn Kinion, Tax Collector  | <b>34</b>  |         |
| 13. Tax Refunds Over \$100 – Wyn Kinion, Tax Collector  | <b>36</b>  |         |
| 14. Revision of Personnel Manual – Deloris Creasman, Human Resource Manager   | <b>44</b>  |         |
| 15. Approval of January 2016 Minutes – Katie Mosher, Clerk to the Board   | <b>47</b>  |         |
| <b>F) Items for Presentation</b>  |            |         |
| 1. Beaufort County Pantego Community Center – Ruth Mann   | <b>128</b> | 5:50 PM |
| 2. Functions of First Responders – Captain Ray Harris   | <b>129</b> | 6:00 PM |
| 3. Ban the Use of Hunting Dogs in Beaufort County – Greg Richard, Citizen   | <b>144</b> | 6:15 PM |
| <b>G) Items for Decision</b>  |            |         |
| 1. Emergency Communication System RFP Request – Brian Alligood, County Manager & Don Cahoon, Lookout Communications, Inc. | <b>183</b> | 6:25 PM |
| 2. Risk Management Position – Deloris Creasman, Human Resource Manager,<br>Brian Alligood, County Manager                 | <b>197</b> | 6:35 PM |
| 3. Extension Request for Tavern at Jack’s Neck – Martyn Johnson,<br>Economics Development Director                        | <b>204</b> | 6:40 PM |

- 4. Work Place Violence – Commissioner Ron Buzzeo **207** 6:45 PM
- 5. Work Place Security – Commissioner Ron Buzzeo **208** 6:50 PM

**BREAK**..... 7:00 PM

- 6. Offer to Purchase County Owned Property, Canal Drive, Belhaven **209** 7:15 PM  
David Francisco, County Attorney
- 7. Offer to Purchase County Owned Property, 1455 Hwy 102 W, Chocowinity **213** 7:20 PM  
David Francisco, County Attorney
- 8. Board of Health Appointment – Brian Alligood, County Manager **219** 7:25 PM
- 9. Mid-East Commission Appointments – Brian Alligood, County Manager **224** 7:30 PM
- 10. Manager’s Update – Brian Alligood, County Manager **229** 7:40 PM

**H) Closed Session**

- 1. Attorney-Client Privilege – Brian Alligood, County Manager **233** 7:45 PM